

**Board Chair: Ray Ransom**  
**Minute Scribe: Jessie Quinn**  
**Meeting Attendance: See Page 2**

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**I. CONSENT ITEMS**

- A. Call to order  
Mr. Aasen called the meeting to order at 3:02 p.m. A quorum was present as indicated by roll call.
  
- B. Introductions and welcome to guests  
Introductions were made.

**II. ORDER OF BUSINESS**

- A. Training  
Ms. Myers reported Ms. McMillan Urell, Mr. Steiner, Mr. Thomas, Mr. Habhegger, and Mr. Aasen completed the first part of board training. A second training will be scheduled.
  
- B. Meeting Minutes  
  
Motion made (Habhegger/McMillan Urell) to approve the March 28 and May 23, 2022 meeting minutes.  
Motion carried unanimously.
  
- C. Financials  
Ms. Quinn presented the financials as of June 30, 2022.  
  
Motion made (McMillan Urell/Thomas) to approve the financials as presented.  
Motion carried unanimously.
  
- D. Program Reports  
WIOA Youth: Ms. Myers reported the WDB's program was at-risk, but no longer falls in that category. In order for repercussions, a program has to be at risk three times in a row. Clock resets each time. There are currently 11 enrolled.  
  
WIOA Adult & Dislocated Worker: The WDB is in contract negotiations with Workforce Connections. The WDB added obligations because it is no longer going to be performing edit checks (mini audits) of files. The WDB is moving in another direction and Ms. Scarborough's time is going to be spent in other areas.  
  
Business Services: Ms. Myers is waiting for the business services contract to be signed by Western Tech. She said Mr. Ruetten is leading plans for the Coulee Region Job Fair, which will be held September 22 at the Omni Center in Onalaska. About 70 area employers are participating.  
  
Windows to Work: Mr. Simmons resigned and his last day is September 9. We held an interview and will be extending an offer to fill the position.  
  
\* Mr. Hart joined the meeting at 3:30 p.m. and introduced himself.
  
- E. PY22 Budget  
Motion made (Thomas/Steiner) to approve the PY22 budget as presented.

Motion carried unanimously.

- F. Western Wisconsin WDB Membership

Motion made (Habegger/McMillan/Urell) to appoint Ms. Gelatt, Ms. Filter, Ms. Roth, and Ms. Wagner to the Western Wisconsin WDB. Motion carried unanimously.

**III. CONCLUSION**

- A. Unfinished Business  
None.

- B. New Business  
None.

**IV. ADJOURN**

Meeting adjourned at 3:43 p.m.

Respectfully recorded,  
Jessie Quinn, recorder



Respectfully submitted,  
John Aasen

Present

John Aasen  
Max Hart  
Wally Habegger  
Mary Anne McMillan Urell  
Brad Steiner  
Steve Thomas

Not Present

Monica Kruse  
John Pedretti

Others Present

Melisa Myers  
Jessie Quinn