

Board Chair: Jessica Subach
Minute Scribe: Jessie Foss
Meeting Attendance: See Page 3

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I. CONSENT ITEMS

- A. Call to Order
Ms. Subach called the meeting to order at 3:00 p.m. A quorum was present as indicated by roll call.
- B. Announcements and Introductions
None.

II. ORDER OF BUSINESS

- A. Meeting Minutes — April 26, 2021

Motion made (Balacek/Proudlock) to approve the April 26, 2021 meeting minutes.
Motion approved unanimously.
- B. Financials
Ms. Foss presented the financials as of April 30, 2021.

Motion made (Glendenning/Balacek) to approve the financials as of April 30, 2021.
Motion approved unanimously.
- C. Program Reports
 - 1. WIOA Youth
Ms. Myers reported Ms. Burkhardt's current number one focus is program recruitment. Ms. Burkhardt has been making new connections in the community, including with the Ho-Chunk Nation and the local juvenile detention facility.

Mr. Bachmeier asked for a general overview of the WIOA Youth program, which Ms. Myers provided
 - 2. WIOA Adult and Dislocated Worker
Ms. Myers reported Workforce Connections met its WIOA Adult contract 35% training goal and did not meet the WIOA Dislocated Worker contract training goal. The dollar amount shortfall was rolled into Workforce Connection's PY21 contract.

Ms. Myers is working on PY21 contracts and contract goals will remain the same as PY 20 contract goals. The State has not issued allocations for quarters 2 -4. The board cannot issue contracts until the board receives official allocations from the state.
 - 3. DOC Windows to Work
Ms. Myers reported a job center is opening at the prison in Black River Falls and New Lisbon.
 - 4. Business Services Coordinator
Ms. Myers reported the PY21 contract is in place with Western Technical College for Business

Services Coordinator. The Coulee Region Job Fair will be held September 16th at the Omni Center in Onalaska and to date, 60 employers are signed up.

Motion made (Rodriguez/Grotzke) to accept the program reports.
Motion approved unanimously.

D. Western Wisconsin WDB Executive Director Updates

1. Worker Advancement Initiative Application

Ms. Myers reported the board applied for \$1.98 in funding, which comes from the Department of Treasury. She said the grant was written loosely and, if funded, will focus heavily on aiding rural areas. Individuals would have access to up to \$10,000 in assistance. The WDB also partnered with Ho-Chunk on the application to pay for training programs currently offered by the Ho-Chunk.

2. One-Stop Operator Memorandum of Understanding

Ms. Myers said partners are working on their individual budgets and the next step is to see what each partner is spending and figure out where/if there any shortfalls.

3. Additional state funding: \$110 million

Ms. Myers reported she has been told WDAs will receive clarification and the grant application soon. There is no requirement these monies will go to WDBs, however Ms. Myers said there is a rumor the governor wants WDBs to be involved and that programs should be designed to be transferable to all parts of the state.

4. September DWD on-site Technical Assistance

Ms. Myers reported DWD will be on site the end of September to provide technical assistance.

5. September annual Wipfli audit

Ms. Foss reported Wipfli will conduct the board's annual audit the week of September 20th.

6. WIOA Local Plan 2020 - 2023

Ms. Myers reported the state approved the WDB's WIOA Local Plan 2020 - 2023 and the document is available on the board's web site.

E. Position Descriptions/Hirings

Ms. Myers reported the board will need to hire for several positions due to new grants, staffing shifts, and organization need.

1. Front Desk Coordinator

Motion made (Rodriguez/Brown) to approve the Front Desk Coordinator position description and hiring of the position. Motion approved unanimously. Ms. Grtozke abstained from voting.

2. Worker Advancement Initiative Specialist

Motion made (Brockmiller/Brown) to approve the Worker Advancement Initiative Specialist position description and hiring of the position, upon successful award of funds.
Motion approved unanimously.

3. WIOA Youth Outreach Coordinator

Motion made (Trimborn/Rodriguez) to approve the Worker Advancement Initiative Specialist

position description and hiring of the position. Motion approved unanimously.

III. CONCLUSION


A. Unfinished Business
None.

B. New Business
None.

IV. ADJOURN

Meeting adjourned at 4:40 p.m.

Respectfully recorded,
Jessie Foss, recorder



Respectfully submitted,
Jessica Subach



Present

Sam Bachmeier
Patti Balacek
Steve Blodgett
Bill Brockmiller
Tammy Brown
Mark Glendenning
Amy Grotzke
Ed Johnson
Amanda Langrehr
Jennifer Luedtke
Doug Potapenko
Vicki Proudlock
Pat Rodriguez
Dave Schams
Jessica Subach
Heather Trimborn

Not Present

Dave Bonifas
Pete Eide
Jodi Roesler

Others Present

Michelle Burkhardt
Jessie Foss
Melisa Myers
Ray Ransom
Kevin Ruetten
Amy Scarborough
Steve Thomas
Tina Tryggestad