

**Board Chair: Jessica Subach**  
**Minute Scribe: Jessie Foss**  
**Meeting Attendance: See Page 2**

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**I. CONSENT ITEMS**

- A. Call to Order  
Ms. Subach called the meeting to order at 3:02 p.m. A quorum was present as indicated by roll call.
- B. Announcements and Introductions  
None.

**II. ORDER OF BUSINESS**

- A. Meeting Minutes — April 26, 2021  
  
Motion made (Blodgett/Johnson) to approve the April 26, 2021 meeting minutes.  
Motion approved unanimously.
- B. Financials  
Ms. Foss presented the financials as of April 30, 2021.  
  
Motion made (Rodriguez/Glendenning) to approve the financials as of April 30, 2021.  
Motion approved unanimously.
- C. Program Reports
  - 1. WIOA Youth  
Ms. Myers introduced Ms. Burkhardt as the new WIOA Youth Career Planner. Ms. Burkhardt is working on the training program Ms. Scarborough developed. She will then focus on participant recruitment.
  - 2. WIOA Adult and Dislocated Worker  
Ms. Myers reported Workforce Connections is on track to meet its 35% training goal for WIOA Adult, but is falling short on the WIOA Dislocated Worker training goal. Workforce Connections will remain its flexible/remote schedule until September.
  - 3. DOC Windows to Work  
Ms. Myers reported a job center is opening at the prison in Black River Falls and New Lisbon. Mr. Simmons won't have a huge role either of these job centers.
  - 4. Business Services Coordinator  
Ms. Myers reported Mr. Ruetten was busy with a dislocation at Dairyland Power. The dislocated went through line worker training and were able to remain employed with Dairyland. Mr. Ruetten has also been heading up job fair teams, which have been held virtually, drive thru and online. The Coulee Region Job Fair 2021 will be held in person in September.  
  
Motion made (Johnson/Blodgett) to accept the program reports.  
Motion approved unanimously.

D. PY21 Budget

Ms. Foss presented the proposed PY21 Budget.

Motion made (Glenn Denning/Brown) to approve the presented PY21 budget.

Motion approved unanimously.

E. Western Wisconsin WDB Executive Director updates

Ms. Myers thanked her staff for their recent hard work.

Ms. Myers reported Wisconsin DWD will be on site in September on-site technical assistance and will hold its annual monitoring in January 2022.

Ms. Myers reported the local plan has been turned into the state again.

Ms. Myers reported she is working on the One-Stop-Operator Memorandum of Understanding. She is also working on subcontractor contracts, which will be finalized once the WDB has received its contracts from the state.

Ms. Myers reported she has nearly finished her mandatory Equal Opportunity training for the year.

III. CONCLUSION

A. Unfinished Business

None.

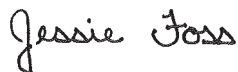
B. New Business

None.

IV. ADJOURN

Meeting adjourned at 4:09 p.m.

Respectfully recorded,  
Jessie Foss, recorder



Respectfully submitted,  
Jessica Subach



Present

Sam Bachmeier  
Patti Balacek  
Steve Blodgett  
Tammy Brown  
Pete Eide  
Mark Glendenning  
Amy Grotzke  
Ed Johnson  
Doug Potapenko  
Pat Rodriguez  
Jessica Subach  
Heather Trimborn

Not Present

David Bonifas  
Bill Brockmiller  
Amanda Langrehr  
Jennifer Luedtke  
Vicki Proudlock  
Jodi Roesler  
Dave Schams

Others Present

Michelle Burkhardt  
Jessie Foss  
Melisa Myers  
Kevin Ruetten  
Amy Scarborough