

**Mission ...**

Western Wisconsin WDB is a collaborative, interactive and coordinated network of training resources and support services that is providing and retaining a well-skilled labor force for employers in western Wisconsin.

**Vision ...**

To provide a comprehensive and integrated and customer-driven and results-oriented system for workforce development that responds to the needs of the employers, job seekers, incumbent workers and youth.

**Western Wisconsin WDB Full Board Meeting**

**Monday, September 12, 2022  
3 to 4:30 p.m.**

**Western Wisconsin Workforce Development Center**

Western Wisconsin



**Upcoming Meetings**

Monday, October 24 at 12:30 p.m.  
(joint with local elected officials)  
Annual meeting at 2:30 p.m.  
Monday, January 9, 2023  
Monday, April 10, 2023  
Monday, June 12, 2023

Meetings begin at 3 p.m. unless noted

**Officers**

Tammy Brown, Co-Chair

Pat Rodriguez, Chair Elect

Mark Glendenning, Co-Chair

Pete Eide, Secretary/Treasurer

**Board Members**

Sam Bachmeier

Elizabeth Filter

Jodi Roesler

Steve Blodgett

Amanda Langrehr

Carol Roth

David Bonifas

Jennifer Luedtke

Dave Schams

Bill Brockmiller

Angie Martin

Heather Trimborn

Clara Gelatt

Doug Potapenko

Tonya Wagner

Amy Grotzke

Vicki Proudlock

A proud partner of the American Job Center network

*The Western Wisconsin Workforce Development Board, Inc. is an equal Opportunity Employer/Program. If you have a disability and need access to this information in an alternative format or translated to another language please contact Melisa Myers by phone (608-789-5499), email (myersm@westernwdb.org), or dial 711 for the Wisconsin Relay service.*

Western Wisconsin WDB Full Board  
 Meeting Agenda  
 Monday, September 12, 2022  
 3:00 p.m. to 4:30 p.m.  
 Western Wisconsin Workforce Development Board



Agenda Item	Pages	Action
<b>I. CONSENT ITEMS</b>		
A. Call to Order		
B. Announcements and Introductions		
<b>II. DISCUSSION — Employer Outreach</b>		
<b>III. ORDER OF BUSINESS</b>		
A. Western Wisconsin WDB Chair Elect Nomination <i>Ms. Brown or Mr. Glendenning will ask three times for nominations for officers. He/she will then announce slate has been determined and will be voted upon at the annual meeting on October 24, 2022.</i>		
B. Meeting Minutes — June 27, 2022	Sent later	X
C. Financials	1 - 13	X
D. Program Reports/Updates 1. WIOA Adult & Dislocated Worker 2. WIOA Youth 3. DOC Windows to Work 4. Worker Advancement Initiative		
E. Staffing Updates		
F. WIOA Local Plan		
<b>IV. CONCLUSION</b>		
A. Unfinished Business		
B. New Business		
<b>V. ADJOURN</b>		

**Budget: Year to Date for the period of 07.01.2022 to 06.30.2023**

WIOA Admin as of 7.31.22

Generated by quinnj@westernwdb.org on 2022-09-06

		<u><b>PY22 Budget</b></u>		<u><b>YTD Budget</b></u>		<u><b>Actual</b></u>		<u><b>PY22 Remaining</b></u>
Salaries/Wages	\$	35,500	\$	2,958	\$	1,012	\$	34,488
Staff Bonuses	\$	1,136	\$	95			\$	1,136
Fringe	\$	12,211	\$	1,018	\$	425	\$	11,786
Staff Travel	\$	557	\$	46			\$	557
Staff Development	\$	278	\$	23			\$	278
Supplies	\$	6,050	\$	504	\$	18	\$	6,032
Rent	\$	2,884	\$	240	\$	362	\$	2,522
Telephone & Internet	\$	668	\$	56	\$	23	\$	645
Postage	\$	121	\$	10			\$	121
Copier	\$	202	\$	17	\$	55	\$	147
Outside Printing	\$	686	\$	57			\$	686
Software	\$	4,759	\$	397	\$	122	\$	4,637
Outreach	\$	403	\$	34			\$	403
Memberships	\$	605	\$	50			\$	605
Licenses and Fees	\$	4,840	\$	403			\$	4,840
Business Insurance	\$	2,420	\$	202	\$	337	\$	2,083
BOD & LEO Travel & Meetings	\$	807	\$	67			\$	807
Fiscal Services	\$	403	\$	34			\$	403
<b>Total</b>	<b>\$</b>	<b>74,530</b>	<b>\$</b>	<b>6,211</b>	<b>\$</b>	<b>2,353</b>	<b>\$</b>	<b>72,177</b>

**Budget: Year to Date for the period of 07.01.2022 to 06.30.2023**

WIOA Adult as of 7.31.22

Generated by quinnj@westernwdb.org on 2022-09-06

		<u>PY22 Budget</u>		<u>YTD Budget</u>		<u>Actual</u>		<u>PY22 Remaining</u>
Salaries/Wages	\$	51,072	\$	4,256	\$	985	\$	50,087
Staff Bonuses	\$	1,766	\$	147				
Fringe	\$	17,684	\$	1,474	\$	277	\$	17,407
Staff Travel	\$	865	\$	72			\$	865
Staff Development	\$	433	\$	36			\$	433
Rent	\$	34,307	\$	2,859	\$	1,926	\$	32,381
Telephone & Internet	\$	1,038	\$	87			\$	1,038
Subcontractor	\$	424,612	\$	35,384	\$	43,885	\$	380,727
<b>Total</b>	<b>\$</b>	<b>531,777</b>	<b>\$</b>	<b>44,315</b>	<b>\$</b>	<b>47,072</b>	<b>\$</b>	<b>482,939</b>

**Budget: Year to Date for the period of 07.01.2022 to 06.30.2023**

WIOA Dislocated Worker as of 7.31.22

Generated by quinnj@westernwdb.org on 2022-09-06

		<u>PY22 Budget</u>		<u>YTD Budget</u>		<u>Actual</u>		<u>PY22 Remaining</u>
Salaries/Wages	\$	46,672	\$	3,889	\$	1,392	\$	45,280
Staff Bonuses	\$	1,617	\$	135				
Fringe	\$	16,325	\$	1,360	\$	430	\$	15,895
Staff Travel	\$	792	\$	66			\$	792
Staff Development	\$	396	\$	33			\$	396
Rent	\$	24,622	\$	2,052	\$	2,724	\$	21,898
Telephone & Internet	\$	951	\$	79	\$	18	\$	933
Subcontractor	\$	292,040	\$	24,337	\$	6,823	\$	285,217
<b>Total</b>	<b>\$</b>	<b>383,415</b>	<b>\$</b>	<b>31,951</b>	<b>\$</b>	<b>11,387</b>	<b>\$</b>	<b>370,411</b>

**Budget: Year to Date for the period of 07.01.2022 to 06.30.2023**

WIOA Youth as of 7.31.22

Generated by quinnj@westernwdb.org on 2022-09-06

		<u>PY22 Budget</u>		<u>YTD Budget</u>		<u>Actual</u>		<u>PY22 Remaining</u>
Salaries/Wages	\$	152,999	\$	12,750	\$	5,878	\$	147,121
Staff Bonuses	\$	5,460	\$	455	\$		\$	5,460
Fringe	\$	60,175	\$	5,015	\$	2,269	\$	57,906
Staff Travel	\$	2,875	\$	240	\$	141	\$	2,734
Staff Development	\$	1,438	\$	120	\$		\$	1,438
Rent	\$	14,210	\$	1,184	\$	1,229	\$	12,981
Telephone & Internet	\$	2,551	\$	213	\$		\$	2,551
Subcontractor	\$	24,537	\$	2,045	\$	2,482	\$	22,055
Participant								
Support Services	\$	25,000	\$	2,083	\$	262	\$	24,738
Work Experience Wages & FICA	\$	12,500	\$	1,042	\$		\$	12,500
Training	\$	43,750	\$	3,646	\$		\$	43,750
Assessments	\$	5,450	\$	454	\$		\$	5,450
							\$	-
<b>Total</b>	<b>\$</b>	<b>350,945</b>	<b>\$</b>	<b>29,245</b>	<b>\$</b>	<b>12,261</b>	<b>\$</b>	<b>338,684</b>

**Budget: Year to Date for the period of 07.01.2022 to 06.30.2023**

Rapid Response Admin as of 7.31.22

Generated by quinnj@westernwdb.org on 2022-09-06

		<u>PY22 Budget</u>		<u>YTD Budget</u>		<u>Actual</u>		<u>PY22 Remaining</u>
Salaries/Wages	\$	1,985	\$	165	\$	131	\$	1,854
Staff Bonuses	\$	60	\$	5	\$		\$	60
Fringe	\$	809	\$	67	\$	52	\$	757
Staff Travel	\$	29	\$	2	\$		\$	29
Staff Development	\$	15	\$	1	\$		\$	15
Supplies	\$	319	\$	27	\$		\$	319
Rent	\$	196	\$	16	\$	25	\$	171
Telephone & Internet	\$	35	\$	3	\$	2	\$	33
Postage	\$	6	\$	1	\$		\$	6
Copier	\$	36	\$	3	\$	4	\$	32
Outside Printing	\$	21	\$	2	\$		\$	21
Software	\$	251	\$	21	\$	9	\$	242
Outreach	\$	21	\$	2	\$		\$	21
Memberships	\$	32	\$	3	\$		\$	32
Licenses and Fees	\$	255	\$	21	\$		\$	255
Business Insurance	\$	127	\$	11	\$	25	\$	102
BOD & LEO Travel & Meetings	\$	42	\$	4	\$		\$	42
Fiscal Services	\$	21	\$	2	\$		\$	21
<b>Total</b>	<b>\$</b>	<b>4,262</b>	<b>\$</b>	<b>355</b>	<b>\$</b>	<b>250</b>	<b>\$</b>	<b>4,012</b>

**Budget: Year to Date for the period of 07.01.2022 to 06.30.2023**

Rapid Response Program as of 7.31.22

Generated by quinnj@westernwdb.org on 2022-09-06

		<u>PY22 Budget</u>		<u>YTD Budget</u>		<u>Actual YTD</u>		<u>PY22 Remaining</u>
Subcontractor	\$	38,311	\$	3,193	\$	3,125	\$	35,186
<b>Total</b>	\$	<b>38,311</b>	\$	<b>3,193</b>	\$	<b>3,125</b>	\$	<b>35,186</b>



**Budget: Year to Date for the period of 07.01.2022 to 06.30.2023**

DOC Windows to Work Admin as of 7.31.22

Generated by quinnj@westernwdb.org on 2022-09-06

		<u>PY22 Budget</u>		<u>YTD Budget</u>		<u>Actual YTD</u>		<u>PY22 Remaining</u>
Salaries/Wages	\$	4,570	\$	381	\$	246	\$	4,324
Staff Bonuses	\$	139	\$	12	\$		\$	139
Fringe	\$	1,810	\$	151	\$	104	\$	1,705
Staff Travel	\$	68	\$	6	\$		\$	68
Staff Development	\$	34	\$	3	\$		\$	34
Supplies	\$	742	\$	62	\$	1,179	\$	(437)
Rent	\$	373	\$	31	\$	93	\$	281
Telephone & Internet	\$	82	\$	7	\$		\$	82
Postage	\$	15	\$	1	\$		\$	15
Copier	\$	84	\$	7	\$	22	\$	62
Outside Printing	\$	49	\$	4	\$		\$	49
Software	\$	584	\$	49	\$	14	\$	570
Outreach	\$	49	\$	4	\$		\$	49
Memberships	\$	74	\$	6	\$		\$	74
Licenses and Fees	\$	594	\$	49	\$	124	\$	470
Business Insurance	\$	297	\$	25	\$	42	\$	255
BOD & LEO Travel & Meetings	\$	99	\$	8	\$		\$	99
Fiscal Services	\$	49	\$	4	\$		\$	49
<b>Total</b>	<b>\$</b>	<b>9,713</b>	<b>\$</b>	<b>809</b>	<b>\$</b>	<b>1,825</b>	<b>\$</b>	<b>7,888</b>

**Budget: Year to Date for the period of 07.01.2022 to 06.30.2023**

DOC Windows to Work Pgm as of 7.30.22

Generated by quinnj@westernwdb.org on 2022-09-06

		<u>PY22 Budget</u>		<u>YTD Budget</u>		<u>Actual YTD</u>		<u>PY22 Remaining</u>
Salaries/Wages	\$	47,840	\$	3,987	\$	1,848	\$	45,992
Staff Bonuses	\$	2,041	\$	170			\$	2,041
Fringe	\$	11,003	\$	917	\$	621	\$	10,382
Staff Travel	\$	9,970	\$	831	\$	205	\$	9,765
Staff Development	\$	500	\$	42			\$	500
Telephone & Internet	\$	1,200	\$	100			\$	1,200
Participant Support	\$	14,000	\$	1,167	\$	403	\$	13,597
<b>Total</b>	<b>\$</b>	<b>86,554</b>	<b>\$</b>	<b>7,213</b>	<b>\$</b>	<b>3,077</b>	<b>\$</b>	<b>83,477</b>

**Budget: Year to Date for the period of 07.01.2022 to 06.30.2023**

DOC Job Centering Admin as of 7.31.22

Generated by quinnj@westernwdb.org on 2022-09-06

	<u>PY22 Budget</u>	<u>YTD Budget</u>	<u>Actual YTD</u>	<u>PY22 Remaining</u>
Salaries/Wages	\$ 6,475	\$ 540	\$ 438	\$ 6,037
Staff Bonuses	\$ 206	\$ 17	\$	\$ 206
Fringe	\$ 2,268	\$ 189	\$ 155	\$ 2,113
Staff Travel	\$ 101	\$ 8	\$	\$ 101
Staff Development	\$ 50	\$ 4	\$	\$ 50
Supplies	\$ 1,097	\$ 91	\$ 19	\$ 1,078
Rent	\$ 443	\$ 37	\$ 22	\$ 421
Telephone & Internet	\$ 121	\$ 10	\$	\$ 121
Postage	\$ 22	\$ 2	\$	\$ 22
Copier	\$ 124	\$ 10	\$ 10	\$ 115
Outside Printing	\$ 73	\$ 6	\$	\$ 73
Software	\$ 863	\$ 72	\$ 16	\$ 847
Outreach	\$ 73	\$ 6	\$ 208	\$ (135)
Memberships	\$ 110	\$ 9	\$	\$ 110
Licenses and Fees	\$ 878	\$ 73	\$	\$ 878
Business Insurance	\$ 439	\$ 37	\$ 59	\$ 380
BOD & LEO Travel & Meetings	\$ 146	\$ 12	\$	\$ 146
Fiscal Services	\$ 73	\$ 6	\$	\$ 73
<b>Total</b>	<b>\$ 13,563</b>	<b>\$ 1,130</b>	<b>\$ 928</b>	<b>\$ 12,635</b>

**Budget: Year to Date for the period of 07.01.22 to 6.30.23**

Worker Advancement Initiative Admin as of 7.31.22

Generated by quinnj@westernwdb.org on 2022-09-06

	<u>PY21 Budget</u>	<u>YTD Budget</u>	<u>Actual YTD</u>	<u>PY21 Remaining</u>
Salaries/Wages	\$ 41,555	\$ 3,463	\$ 932	\$ 40,623
Staff Bonuses	\$ 1,275	\$ 106	\$	\$ 1,275
Fringe	\$ 16,159	\$ 1,347	\$ 565	\$ 15,594
Staff Travel	\$ 625	\$ 52	\$	\$ 625
Staff Development	\$ 313	\$ 26	\$	\$ 313
Supplies	\$ 6,792	\$ 566	\$	\$ 6,792
Rent	\$ 3,894	\$ 325	\$ 378	\$ 3,516
Telephone & Internet	\$ 750	\$ 63	\$ 21.33	\$ 729
Postage	\$ 136	\$ 11	\$	\$ 136
Copier	\$ 770	\$ 64	\$ 61	\$ 708
Outside Printing	\$ 453	\$ 38	\$	\$ 453
Software	\$ 5,343	\$ 445	\$ 138	\$ 5,206
Outreach	\$ 453	\$ 38	\$	\$ 453
Memberships	\$ 679	\$ 57	\$	\$ 679
Licenses and Fees	\$ 5,434	\$ 453	\$	\$ 5,434
Business Insurance	\$ 2,717	\$ 226	\$ 379	\$ 2,337
BOD & LEO Travel & Meetings	\$ 906	\$ 75	\$	\$ 906
Fiscal Services	\$ 453	\$ 38	\$	\$ 453
<b>Total</b>	<b>\$ 88,706</b>	<b>\$ 7,392</b>	<b>\$ 2,474</b>	<b>\$ 86,232</b>

**Budget: Year to Date for the period of 07.01.2022 to 06.30.2023**

Worker Advancement Initiative Pgm as of 7.31.22

Generated by quinnj@westernwdb.org on 2022-09-09

		<u>PY22 Budget</u>		<u>YTD Budget</u>		<u>Actual YTD</u>		<u>PY22 Remaining</u>
Salaries/Wages	\$	51,460	\$	4,288	\$	1,980	\$	49,480
Staff Bonuses	\$	2,217	\$	185			\$	2,217
Fringe	\$	11,024	\$	919	\$	309	\$	10,715
Staff Travel	\$	1,087	\$	91			\$	1,087
Rent	\$	5,403	\$	450	\$	495	\$	4,908
Staff Development	\$	543	\$	45			\$	543
Telephone & Internet	\$	1,304	\$	109	\$	40	\$	1,264
Participant Support	\$	1,078,000	\$	89,833	\$	13,171	\$	1,064,829
<b>Total</b>	<b>\$</b>	<b>1,151,038</b>	<b>\$</b>	<b>95,920</b>	<b>\$</b>	<b>15,995</b>	<b>\$</b>	<b>1,135,044</b>

**Budget: Year to Date for the period of 07.01.2022 to 06.30.2023**

DOC Job Centering Pgm as of 7.30.22

Generated by quinnj@westernwdb.org on 2022-09-06

		<u>PY22 Budget</u>		<u>YTD Budget</u>		<u>Actual YTD</u>		<u>PY22 Remaining</u>
Salaries/Wages	\$	87,360	\$	7,280	\$	1,540	\$	85,820
Staff Bonuses	\$	4,082	\$	340	\$		\$	4,082
Fringe	\$	21,403	\$	1,784	\$	258	\$	21,145
Staff Travel	\$	2,000	\$	167	\$		\$	2,000
Staff Development	\$	1,000	\$	83	\$		\$	1,000
<b>Total</b>	<b>\$</b>	<b>115,845</b>	<b>\$</b>	<b>9,654</b>	<b>\$</b>	<b>1,798</b>	<b>\$</b>	<b>114,047</b>

Budget: Year to Date for the period of 07.01.2022 to 06.30.2023

GRANT STATUS REPORT  
As of July 31, 2022

	WIOA Administration 4/1/21 - 6/30/23	WIOA Administration 4/1/22 - 6/30/24	WIOA Adult 7/1/21 - 6/30/23	WIOA Adult 7/1/22 - 6/30/24	WIOA Dislocated Worker 7/1/21 - 6/30/23	WIOA Dislocated Worker 7/1/22 - 6/30/24
Grant available	\$ 129,692	\$ 54,951	\$ 559,251	\$ 53,748	\$ 181,352	\$ 67,026
<i>Prior year expenditures</i>	\$ 88,793		\$ 379,707.00		\$ 87,763.00	
<i>Current TYD expenditures</i>	\$ 2,353		\$ 47,072		\$ 11,387	
Total expenditures	\$ 91,146	\$ -	\$ 426,779	\$ -	\$ 99,150	\$ -
Grant balance	\$ 38,546	\$ 54,951	\$ 132,472	\$ 53,748	\$ 82,202.00	\$ 67,026.00
Percent Spent	70.28%	0.00%	76.31%	0.00%	54.67%	0.00%

	WIOA Youth 4/1/21 - 6/30/23	WIOA Youth 4/1/22 - 6/30/24	DOC WtW Admin 7/1/22 - 6/30/23	DOC WtW Pgm 7/1/22 - 6/30/23	Rapid Response Admin 7/1/22 - 6/30/23	Rapid Response Pgm 7/1/22 - 6/30/23
Grant available	\$ 426,654	\$ 373,797	\$ 9,713	\$ 86,554	\$ 4,262	\$ 38,311
<i>Prior year expenditures</i>						
<i>Current TYD expenditures</i>	\$ 12,261		\$ 1,825	\$ 3,077	\$ 250	\$ 3,125
Total expenditures	\$ 12,261	\$ -	\$ 1,825	\$ 3,077	\$ 250	\$ 3,125
Grant balance	\$ 414,393	\$ 373,797	\$ 7,888	\$ 83,477	\$ 4,012.00	\$ 35,186.00
Percent Spent	2.87%	0.00%	18.79%	3.56%	5.87%	8.16%

	Worker Advancement Initiative Admin 10/1/21 - 9/30/23	Worker Advancement Initiative Pgm 10/1/21 - 9/30/23	DOC Job Centering Admin 7/1/21 - 6/30/23	DOC Job Centering Pgm 7/1/21 - 6/30/23
Grant available	\$ 136,364	\$ 1,363,636	\$ 16,000	\$ 144,000
<i>Prior year expenditures</i>	\$ 26,786.00	\$ 131,569.00	\$ 2,829	\$ 11,746
<i>Current TYD expenditures</i>	\$ 2,474	\$ 15,995	\$ 928	\$ 1,798
Total expenditures	\$ 29,260	\$ 147,564	\$ 3,757	\$ 13,544
Grant balance	\$ 107,104	\$ 1,216,072	\$ 12,243	\$ 130,456
Percent Spent	21.46%	10.82%	23.48%	9.41%