

**Board Chair: Tammy Brown & Mark Glendenning**  
**Minute Scribe: Jessie Quinn**  
**Meeting Attendance: See Page 2**

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**I. CONSENT ITEMS**

- A. Call to Order  
Ms. Brown called the meeting to order at 2:09 p.m. A quorum was present as indicated by roll call.
  
- B. Announcements and Introductions  
None.

**II. ORDER OF BUSINESS**

- A. Motion made (Roesler/Glendenning) to approve the December 19, 2022 meeting minutes.  
Motion approved unanimously.
  
- B. RFP Approval  
A few edits were made to the WIOA Adult and Dislocated Worker, Business Services Coordinator, and One-Stop Operator Requests for Proposals.

RFPs will be posted on the Western Wisconsin WDB’s web site on Friday, March 10, 2023.

Motion made (Rodrigeuz/Roesler) to approve the Request for Proposals with the edits.  
Motion approved unanimously.

- C. Team Member Alignment and Resourcing  
A discussion was held on how Ms. Quinn and Ms. Scarborough can best align the Western Wisconsin WDB’s team’s resources. Suggestions and recommendations included: Ms. Scarborough will now coordinate and attend operations committee meetings while Ms. Quinn will coordinate and attend stragey committee meetings. Ms. Quinn and Ms. Scarborough should have bi-weekly touch bases with individuals they supervise and should leave time after Monday team meetings for the team to connect with them.

**III. CLOSED SESSION**

The committee did not move into closed session.

**IV. CONCLUSION**


- A. Unfinished Business  
None.
  
- B. New Business  
None.

**V. ADJOURN**

Meeting adjourned at 3:28 p.m.

Respectfully recorded,  
Jessie Quinn, recorder

Respectfully submitted,  
Tammy Brown



Present

Tammy Brown  
Mark Glendenning  
Jennifer Luedtke  
Jodi Roesler  
Pat Rodriguez  
Tonya Wagner

Not Present

Others Present

Jessie Quinn  
Amy Scarborough